



## New online registration process for Units

Unit to initiate registrations for coaches and Boxers ( <i>A minimum of one Level 2 Coach is required by unit in order to affiliate</i> ) process to register as a coach, Boxer & Official is now Online via The EB Vault The online member registration is for Service Only and England Boxing applicants	Completed by Unit
Affiliation Application completed and signed by Boxing Officer and other authorising personnel	Completed by Unit
Nominal roll of Boxers (Commanding Officers declaration form) This must be completed and then signed by the Unit CO <i>This is instead of Boxers registration forms</i>	Completed by Unit
Coaches registration forms, Affiliation application, CO Declaration form and if registering as Service Only Payment for all registrations is to be sent to the Army Boxing registrar	Completed by Unit  Note – If registering as Service Only payment must be received in order to process the member application, Applications will not be approved until payment is received
Unit to book Boxers medicals	Completed by unit
Army Boxing registrar processes Coaches registrations and Unit Affiliation certificate (Certificate will be sent electronically to the unit Boxing Officer)	Completed by Army Boxing
Boxers BCR1 cards are partially completed by Army Boxing registrar, and then returned to the Unit Boxing Officer	Completed by Army Boxing  Note - The BCR1's must be taken with the boxer to their medical appointment for the MO to enter their medical data

Boxer attends Annual Medical with BCR1 – Annex B (Statement of Annual Medical Pass) is signed by Dr and Boxer, Dr is to also sign BCR1 Dr signs page 5 (new applications) page 6 (renewal)	Completed by Boxer and MO	
Boxers BCR1 and Annex B (Statement of Annual Medical Pass) is to be sent to the Army Boxing registrar to complete the Boxers registration	Completed by Unit	
Army Boxing Registrar enters medical date onto the Boxers Vault application, and stamps the BCR1 for the season and attaches the Annual medical into the back of the BCR1 Once completed BCR1's are returned by post back to the unit Boxing officer	Completed by Army Boxing	
The registration process is now complete		

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